Benedict Burke
Hon. Sec. Chase Side Youth Football Club
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CHASE SIDE YOUTH F.C. (Established 1979)

CONSTITUTION

1. Name

The club shall be called Chase Side Youth Football Club (the Club).

2. Objects

The objects of the Club shall be to provide youth development through football and associated social activities.

3. Status of Rules

These rules (the Club Rules) form a binding agreement between each member of the Club.

4. Rules & Regulations

The Club shall have the status of an Affiliated Member Club of the Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of the Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.

No alteration to the Club Rules shall be effective without prior approval by the Club Committee.

The Club will also abide by The Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.

5. Club Membership

a) The members of the Club from time to time shall be those persons listed in the register of members (the Membership Register) which shall be maintained by the Hon Club Secretary.

b) There are two types of members (1) a Player Member (2) a Non Player Member. Any person who wishes to be a member must apply on the appropriate Membership Application Form and deliver it to the Club. Election to membership shall be at the sole discretion of the Club Committee.

c) Club Committee shall determine membership criteria.

d) Membership shall become effective upon an applicant's name being entered in the Membership Register.

e) Club Secretary is to verify the age of a Player Member at first time registration, via a birth certificate or other appropriate documents to establish proof of age.

f) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.

g) The Football Association and parent County Association shall be given access to the Membership Register on demand.

h) Non-Playing Member: These are Club Officials, team managers and volunteers. Any person who wishes to be a Non Playing Member must comply satisfactory with the following:-

- Interview with Club Committee members and at least one Club Officer
- Police & Social Services check
- Football Association Personal Disclosure Form
- Volunteer Reference Form (if person is not known by Club Committee)
- Election to membership by Club Committee
- Commitment to undertake as a minimum, the F.A. Junior Teams Managers Course within six months of membership, subject to course availability
- (Applicable to the position of Team Managers).

6. Annual Membership Fee

a) An annual fee payable by each Playing Member and shall be determined from time to time by the Club Committee. Any fee shall be payable on a successful application for membership and annually by each Playing Member.
Fees shall not be repayable.

b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objectives of the Club.

7. Team Managers

Team Managers, Coaches or other volunteers are to keep players membership forms at all times for the player members under their responsibility.

8. Resignation & Expulsion

a) A member shall cease to be a member of the Club if, and from the date on which he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall be deemed to have resigned.

b) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property or funds.

9. Club Committee

a) The Club Committee shall consist of the following:-
The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson or in their absence by the Hon Secretary. The quorum for the transaction of business of the Club Committee shall be five.

c) Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.

d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 7 days' notice to all members of the Club Committee. The Club Committee shall hold not less than three meetings a year.

e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee, which arises between Annual General Meetings, shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.

f) Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

10. Annual & Special General Meeting

a) An Annual General Meeting (AGM) shall be held in each year in September to:-

- Receive a report of the activities of the Club over the previous year
- Receive a report of the Club's finances over the previous year
- Elect the members of the Club Committee
- Elect club officers
- Consider any other business.

b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconded, both of whom must be existing members of the Club, to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.

c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in by not less than three members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

d) The Secretary shall send to each member at their last known address written notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.

e) The quorum for a General Meeting shall be three.

f) The chairperson. or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and a simple majority shall pass resolutions. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

11. Club Teams

The Club Committee shall appoint a Club member to be responsible for each of the Club's football teams and registered volunteers. The appointed members shall be responsible for managing the affairs of the team. The appointed members shall present to the Club Committee at the AGM a report on the activities of the team.

12. Club Finances

a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

b) The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.

c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.

d) The Club shall prepare an annual Financial Statement in such form as shall be published by The Football Association from time to time.

e) The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer (the Custodians), who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.

f) The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.

g) On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The Football Association from time to time to a newly elected Custodian or the existing Custodians as directed by the Club Committee. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, a Special General Meeting shall be convened as soon as possible to appoint another Custodian.

h) The Custodians shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

13. Dissolution

a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred back to Club Members. Alternatively, such assets may be disposed of in such other manner as the members of the Club with the consent of the parent Association shall determine.

Benedict Burke
Hon Sec. Chase Side Youth FC.